



SHB40115 Certificate IV in **Beauty Therapy**

This qualification reflects the role of individuals who work as beauty therapists to provide a range of beauty therapy treatments and services, including lash and brow treatments, nail services, make-up, massage and waxing. They communicate with clients to recommend treatments and services and sell retail skin care and cosmetic products.

These individuals undertake work independently, with limited guidance from others, to perform routine and non-routine activities and solve non-routine problems. They apply and adapt technical skills and knowledge, and use judgment in the provision of beauty treatments and services. These individuals are responsible for their own outputs and provide limited guidance to others.

Work is typically conducted in beauty salons and spas.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

This training is delivered with Victorian and Commonwealth Government Funding.



Sechi Hair Academy
TOID 41320

Level 1, 81 Watton Street
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(03) 8754 0000

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Units of Competency included in SHB40115 Certificate IV in Beauty Therapy

Unit Code	Unit Title	Core/Elective	Nominal Hours
SHBBBOS001	Apply cosmetic tanning products	Core	16
SHBBBOS002	Provide body massages	Core	120
SHBBBOS003	Provide body treatments	Core	120
SHBBFAS001	Provide lash and brow services	Core	17
SHBBFAS002	Provide facial treatments and skin care recommendations	Core	120
SHBBHRS001	Provide waxing services	Core	85
SHBBMUP002	Design and apply make-up	Core	45
SHBBNLS001	Provide manicure and pedicure services	Core	50
SHBBRES001	Research and apply beauty industry information	Core	20
SHBXCCS001	Conduct salon financial transactions	Core	25
SHBXCCS002	Provide salon services to clients	Core	40
SHBXIND001	Comply with organisational requirements within a personal services environment	Core	45
SHBXWHS001	Apply safe hygiene, health and work practices	Core	40
SHBBBOS004	Provide aromatherapy massages	Elective	40
SHBBFAS003	Provide specialised facial treatments	Elective	115
SHBBMUP003	Design and apply make-up for photography	Elective	30
SHBBSPA003	Provide stone therapy massages	Elective	25
SHBBSPA004	Provide Indian head massages for relaxation	Elective	23
SHBBBOS005	Use reflexology relaxation techniques in beauty treatments	Elective	30



Welcome to Sechi Hair Academy

Sechi Hair Academy (TOID 41320) is a unique teaching academy, delivering nationally recognised qualifications in Hairdressing and Beauty Therapy, enabling students to gain hands-on experience in a simulated salon environment while furthering their education.

Sechi Hair Academy equips students with the knowledge and competencies that will enable them to step out into the Hairdressing and Beauty Therapy industries.

Course Overview

This qualification reflects the role of individuals who work as beauty therapists to provide a range of beauty therapy treatments and services, including lash and brow treatments, nail services, make-up, massage and waxing. They communicate with clients to recommend treatments and services and sell retail skin care and cosmetic products.

These individuals undertake work independently, with limited guidance from others, to perform routine and non-routine activities and solve non-routine problems. They apply and adapt technical skills and knowledge, and use judgment in the provision of beauty treatments and services. These individuals are responsible for their own outputs and provide limited guidance to others.

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Are there any pre-requisites or entry requirements?

There are no formal pre-requisites or entry requirements for **SHB40115 Certificate IV in Beauty Therapy**, however Sechi Hair Academy requires that students obtain approval from a parent or guardian if the student is under 18 years old.

Students are also required to attend an entry interview as part of their enrolment process to confirm that they understand the course delivery arrangements and expectations and that the course is suited to their career aspirations.

What units are included in this course?

Students in **SHB40115 Certificate IV in Beauty Therapy** are required to complete a total of nineteen (19) units of competency to be awarded this qualification. This consists of thirteen (13) core and six (6) set elective units of competency.

Please refer to Page 2 for a listing of unit of competencies included in the **SHB40115 Certificate IV in Beauty Therapy**.

What is the duration of this course?

The **SHB40115 Certificate IV in Beauty Therapy** runs for approximately twelve (12) months, and is held three (3) days a week. Classes are held on Tuesday, Wednesday and Thursday. Students are also provided an additional day on Monday for catch up and free study.

All classes will commence at 9:15 AM and conclude at 3:45 PM, with a thirty (30) minute lunch break provided to all students at 12:15 PM.

All classes are compulsory as student attendance is vital to ensure students are taking part in classroom discussion and activities. If you are unable to attend class on the day, please notify your trainer at least thirty (30) minutes prior to the commencement of classes. Repeated absences may lead to deferment, and in severe cases, termination of your course.

Am I eligible for a Government Funded Training Place?

Generally, you are eligible for a government-subsidised training place if you are:

- an Australian citizen,
 - an Australian Permanent Resident (holder of permanent visa)
 - a New Zealand citizen,
- and are any of the following:
- under 20 years of age, or
 - 20 years and older and 'upskilling' by seeking to enrol in a course at a higher level than your existing qualification.

Additionally, holders of a valid Centrelink Concession Card will be eligible for further concessions.

What is the cost of my course?

For a listing of all costs associated with **SHB40115 Certificate IV in Beauty Therapy**, please refer to the Course Fee Outline on page 4.

Please note as per Skills Victoria requirement, we can only quote fees up to 31/12/2020. The Course Fee Outline is subject to change without notice.



Am I eligible for a Government Funded Training Place?

Are you currently an Australian Citizen, an Australian Permanent Resident (holder of a permanent visa), or a New Zealand Citizen?

If you have answered **No**, you are currently not eligible to enrol in this course at Sechi Hair Academy.

If you have answered **Yes**, please continue.

Are you (a) under 20 years of age; or (b) 20 years and older and 'upskilling' to enrol in a course at a higher level than your existing qualification/s?

If you have answered **No**, you are currently eligible to enrol as a **Fee-For-Service** student at Sechi Hair Academy.

If you have answered **Yes**, please continue.

Do you currently hold a valid Centrelink Concession Card?

If you have answered **No**, you are currently eligible to enrol as a **Government Funded** student at Sechi Hair Academy.

If you have answered **Yes**, you are currently eligible to enrol as a **Concession Funded** student at Sechi Hair Academy.

What is the cost of my course?

	Fee-For-Service	Government Funded	Concession Funded
How much do I pay on enrolment?			
Establishment Fee	\$200.00	\$200.00	\$200.00
Sechi Hair Academy Uniform	\$100.00	\$100.00	\$100.00
Textbook Fee	\$150.00	\$150.00	\$150.00
Monthly Fees (First Month)	\$991.34	\$488.34	\$164.74
Total Upfront Cost	\$1,441.34	\$938.34	\$614.74
Total Course Hours	1,006 hours	1,006 hours	1,006 hours
Tuition Fee (per hour)	\$11.00	\$5.00	\$1.14
How much do I pay each month?			
Course Duration (approx.)	12 months	12 months	12 months
Tuition Fee (per month)	\$922.17	\$419.17	\$95.97
Amenities Fee (per month)	\$52.50	\$52.50	\$52.50
Resource Fee (per month)	\$16.67	\$16.67	\$16.67
Total Fees Per Month	\$991.34 over 11 months	\$488.34 over 11 months	\$164.74 over 11 months
What is the total cost of my course?	\$12,346.00	\$6,310.00	\$2,426.84
Skills First Contribution (per hour)	-	\$6.00	\$9.86
Total Skills First Contribution	-	\$6,036.00	\$9,919.16

Please Note: As per Skills Victoria requirement, we can only quote fees up to 31/12/2020. This Course Fee Outline is subject to change without notice.



When do I pay my tuition fees?

All upfront costs, consisting of your Establishment Fee, Textbook and Fee and Course Up-Front Payment is to be paid prior to commencement of your course. Please note that any up-front costs are non-refundable.

Your remaining fees, consisting of your remaining Tuition and Amenities fees and your Textbook and Resource Fee, are to be paid off monthly over the duration of your course. These fees are placed onto a payment plan with Ezy pay, and will be debited each month, starting at the commencement of your course. Please read through your Student Handbook or refer to the Ezy pay Terms and Conditions for information regarding any additional fees that may be charged by Ezy pay.

What equipment is required?

Sechi Hair Academy has quality professional make-up kits supplied by Klara Cosmetics available to purchase for **\$350.00** (inc. GST). The following items are included in the Klara Cosmetics Make-Up Kit:

- Klara Cosmetics 9 Piece Brush Set
- Klara Cosmetics Reset Gel
- Klara Cosmetics Reset Aqua
- Klara Cosmetics Zero Pores Primer
- Klara Cosmetics CC Cream - #03 Medium
- Klara Cosmetics Eye Boost - Under Eye Concealer - #1 Pink
- Klara Cosmetics Pressed Powder - #02 Light
- Klara Cosmetics Dirty Lies - Contour, Blush and Highlight
- Klara Cosmetics Coachella Eyeshadow Palette
- Klara Cosmetics Totally Lashed Out Mascara
- Klara Cosmetics Line and Define - #02 Taupe
- Klara Cosmetics Kiss Proof Liquid Matte Lipstick - #15 Totally Nude
- Klara Cosmetics Lipstick - #02 Naked Beige
- Klara Cosmetics Lip Glass - #001 White Diamond
- Klara Cosmetics La La Lashes

What uniform is required?

Sechi Hair Academy requires the purchase of a Sechi Hair Academy uniform, consisting of a Tunic monogrammed with the Sechi Hair Academy logo. The cost of this uniform is **\$100.00** (incl. GST).

The full uniform policy can be found in the Sechi Hair Academy Student Handbook.

What other information do I need to be aware of before I apply?

Please read through this Course Outline in conjunction with the Student Handbook that was included in your information package thoroughly. The Student Handbook contains detailed information about policies and procedures, your rights and responsibilities as a student, and the training, assessment and support services available to you as a student.

Upon completion of your course, Sechi Hair Academy will be responsible for issuing you with a testamur (qualification) and record of results. If at any time you withdraw from your course, you will be issued with a Statement of Attainment outlining any units you have completed.

How do I apply?

To apply for the **SHB40115 Certificate IV in Beauty Therapy**, you will first need to attend an enquiry appointment with Sechi Hair Academy's Enrolment Officer. If you are found to be suitable for training in this course, you will be provided with an information package that will include your Enrolment Application Form, which is to be completed prior to returning to Sechi Hair Academy.

You will then need to organise an enrolment appointment, during which time you will return your completed Enrolment Application Form. During this appointment, you will complete your Language, Literacy and Numeracy Assessment and all paperwork will be finalised, including organising your commencement date.

Who do I contact?

If you would like to discuss this course and/or your suitability in more detail, organise an enquiry appointment or set up a private tour of our premises, please call our Kalopa Pandolfo on (03) 8754 0000 for a confidential discussion, or alternatively by email at kalopa@sechihairacademy.com.



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