



Australian Government
Australian Skills Quality Authority

REPORT

Audit report: Sechi Hair Academy Pty Ltd

Date/s of audit: 24 January 2018

Date report created: 9 February 2018



Organisation details

Organisation's legal name:	Sechi Hair Academy Pty Ltd
Trading name/s:	Sechi Hair Academy
RTO number:	41320

Audit team

Lead auditor:	Terence Bowden
---------------	----------------

Audit details

Application number/s:	N/A
Audit number:	AUDREC0000436
Audit reason	Post initial
Address of site/s visited:	Level 1 81 Watton Street Werribee VIC 3030
Date/s of audit:	24/01/2018
Organisation's contact for audit:	Ms Kalopa Pandolfo Operations Director kalopa@sechihairacademy.com 0409 213 000

Original finding at time of audit

Audit finding: Compliant

Report completed by: Terence Bowden

Practice	Standards for RTOs 2015	Finding
Marketing/Recruitment	4.1	Compliant
Enrolment	5.1, 5.2, 5.3, 7.3	Compliant
Support and Progression	1.7	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13-1.18, 1.20	Compliant
Completion	3.1	Compliant
Regulatory Compliance / Governance	2.3, 2.4, 8.2	Not audited*

* RTO does not use third parties

Background

Summary of organisation and management structure:

- Initial registration 19/10/2015
- CEO – Ms Klara Sabotkoski, Operations Director - Ms Kalopa Pandolfo
- The owners have been involved in hairdressing, retail and beauty VET training for several years, and established this RTO to meet regional demand.
- The owners' strategy is to build the business gradually, primarily through word of mouth referrals. There have been around 60 enrolments since registration and 6 qualifications were issued in 2017. A number of enrolments have been transfers from other RTOs, to the more conveniently located Sechi Hair Academy.

Scope of registration:

SHB20116	Certificate II in Retail Cosmetics
SHB20216	Certificate II in Salon Assistant
SHB30416	Certificate III in Hairdressing
SHB40115	Certificate IV in Beauty Therapy

Suburb and state of all delivery locations:

- Level 1 81 Watton Street Werribee VIC 3030

Core clients/target groups:

- Primarily, local residents, eligible for Victoria government funded training

Training Revenue (Funded or fee for service):

- Government funded – Victoria (current contract confirmed up to 200 places)

Total number of current enrolments as at audit date:

- 30

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by Sechi Hair Academy Pty Ltd to ASQA
- Existing information and records held by ASQA concerning Sechi Hair Academy Pty Ltd
- Information provided to ASQA's auditors and documentation reviewed during the site audit of Sechi Hair Academy Pty Ltd conducted on 24 January 2018.
- Other publically available information - including but not limited to, information published on the organisation's website.

Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
SHB30416	Certificate III in Hairdressing	Face to Face	24
SHB40115	Certificate IV in Beauty Therapy	Face to Face	6

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Kalopa Pandolfo	Operations Manager	All
Daniel Thompson	Administration Manager	All
Denise Joyner	Compliance Officer	All